



Hire and Licence of School Facilities – Community Information

Dhurringile Primary School has the following facilities available for hire (for one-off or very short-term use) or licence (for regular, on-going use) to the community:

- School grounds

Dhurringile Primary School school council will only consider applications for the hire or licence of the above facilities if the purpose is for educational, recreational, sporting or cultural activities for:

- students;
- the local community; or
- young persons,

and in circumstances where the facilities are not required for ordinary school purposes.

Dhurringile Primary School school council will also consider applications from the Commonwealth or State Government for the purpose of holding an election polling booth at the school.

The process at Dhurringile Primary School for applying to hire or licence school facilities is: to contact the office or principal by phone or email (5826 6222, 0418 383 064 or email dhurringile.ps@edumail.vic.gov.au) and you will need to enter into a written agreement with the school council.

The agreement between you and the school council will require you:

- to have adequate public liability insurance (other insurance might be requested, depending on the use of the facilities);
- in most instances, to pay a hire or licence fee for the use of the facilities;
- in most instances, to pay a security deposit; and
- to be bound by the terms and conditions contained in the agreement.

Please contact the school's office (5826 6222, 0418 383 064 or email dhurringile.ps@edumail.vic.gov.au) to discuss your requirements or to obtain further information.

DET policy can be found at

<https://edugate.eduweb.vic.gov.au/edrms/keyprocess/cp/SitePages/SchoolPoliciesDetail.aspx?CId=104>

Policy date: August 2019.